

**HUMBOLDT COUNTY COMMUNITY FOUNDATION  
MINUTES  
December 11, 2008 MEETING AT HUMBOLDT EXTENSION OFFICE**

Present: Steve Sandblom, Bob Lynch, Jerry Haverly, Lonnie Larson, Don Anderson, Kirk Hundertmark, Greg Darling and John Eveland from the Extension office

- I. Call to Order. The meeting was called to order by President, Steve Sandblom, at 7:10 p.m.
- II. Motion was made by Kirk Hundertmark and seconded by Bob Lynch to approve the minutes of the September 24, 2008 board meeting. All present voting aye. Motion carried.
- III. Old Business – Special Grant Update. Bob Lynch reported that 10 notices of intent to apply for the special grant application were received. The grant committee met on December 9 and reviewed the letters of intent. It was the recommendation of the grant committee to invite two of the groups to submit full applications. These two groups are West Fork Services and Soldiers’ Angels. A motion was made by Jerry Haverly to notify the two recommended non-profit organizations that they are invited to submit a full application by December 31, 2008. This motion was seconded by Don Anderson. Motion carried. Lonnie had prepared letters and Steve will send them out on Dec.12<sup>th</sup>.
- IV. Review of Meeting at Corn Belt on October 3, 2008. A discussion was held regarding the meeting. Everyone felt the information was well received and that the turnout was good. The consensus was that we should have this sort of meeting on an annual basis.
- V. New Business.
  - a) Spirit Awards / HCCF Grant Awards Ceremonies. Lonnie Larson reported that the meeting was held on Tuesday of this week with Lonnie, Steve Sandblom, Jeff Deahr and Karen Berte to discuss the possibility of combining the Sprit Awards and our HCCF Grant Awards Ceremony. A discussion was held regarding that advantages and disadvantages of combining the two ceremonies. Steve indicated that his only concern is that the length of the combined meeting be kept to a reasonable time. All present felt that the increased attendance would benefit both groups and would enable us to get information out to a larger group regarding HCCF. Motion was made by Greg Darling to combine the two on March 24, 2009. Motion was seconded by Jerry Haverly. Motion carried. A task force of Lonnie Larson, Steve Sandblom, John Eveland and Jerry Haverly volunteered to work on the purging of the Spirit Awards and the HCCF Awards night. Steve stressed to all members present that we will need the help of everyone on the board the night of the March 24 to facilitate the combining of the events.

b) Set Deadlines for 2009 Grantmaking.

January 21, 2009 – Required meeting of applicants at Humboldt City Hall at 7:00 p.m.

February 6, 2009 at 4:30 – Grant application deadline

February 9 – 13, 2009 – Committee meets to review applications

February 16, 2009 – HCCF Board meets to approve grants

February 20, 2009 – Target date for GOMCF submission and final approval

March 6, 2009 – Notice of grant awards and letters mailed out

March 24, 2009 – Grant Awards Ceremony / Spirit Awards at Humboldt High School Auditorium at 7:00 p.m. (All board members for grant awardees requested to attend)

- c) Jerry Haverly suggested that we consider applying for a grant to support the food bank in Humboldt County. Don Anderson will check with Justin for additional information and suggest to him that he submit a grant application.

VI. Meeting adjourned at 7:55pm.

Steven K. Sandblom